



Household Employer Worksheet

We know you are busy and that is why you rely on our team to help you source, attract and retain the best talent to help you at home. To take the hassle out of being a household employer, we have partnered with Homepay, who will help you to present an official job offer, onboard your American care professional and take care of all the payroll and employment details.

As an Apex Social Family, Homepay will onboard your care professional for FREE and will even waive the first month's payroll fee! Then you can decide if you would like to continue to work with Homepay for your payroll needs but are free to cancel at any time.

Onboarding a household employee can be intimidating, but Homepay makes it simple and we have put together a Worksheet to guide you through as you prepare to make a great offer to one of our Apex Social candidates!

Household Employer Checklist:

- Complete the Worksheet below to begin to craft your perfect Job Offer
- Ask the candidate of your choice if Health Insurance is an important part of their compensation package
- Schedule a free call with Homepay to discuss the terms of your offer & health insurance options if needed
- Homepay will:
 - assist you in creating an Employment Agreement
 - set up payroll for your care professional
 - manage tax withholding and reporting
 - support you throughout your placement if you have any questions

[Payroll & Tax Calculator](#)

Begin by choosing the hourly rate you would like to offer to the ideal candidate. You can use this calculator tool offered by our partner at Homepay to help you estimate care professional taxes and identify potential tax breaks.

[Health Insurance Options](#)

While household employers are not required to provide health insurance for their employees, you can choose to contribute to your care professional's policy. Our partner, Homepay makes it easy to add this very attractive benefit as part of your compensation package allowing you to attract and retain the most qualified talent for your family.



Building your Care Professional's Compensation Package

	Per Weekly Pay Period	Annualized
Hourly Rate		
Overtime Hourly Rate (for hours past 40 per week)		

Employer Budget

	Per Weekly Pay Period	Annualized
Gross Pay		
Employer Taxes		
Employer Costs Before Tax Breaks		
Savings from Tax Breaks		
Employer Costs after Tax Breaks		
Health Insurance - Employer Contribution (estimate)		
Education Stipend (minimum of \$500 annual)		
Other		

Fringe Benefits Offered

Paid Time Off (minimum of 10 days required annually)	
Paid Holidays (minimum of 4 required annually)	
Transportation (use of vehicle, insurance, gas allotment, etc)	
Mobile Phone	
Memberships	
Other	